

The Leduc Regional Family Fun Fair is an event for agencies and organizations that provide services to families, children and/or youth to come together to promote their programs or services plus provide fun, interactive activities for attending families. More than 2,000 people attended this event in 2014.

### To book a table as a vendor, you must:

To book a table, vendor must:

- Be a service provider or program within Leduc County and region
- Provide a service that targets children, youth and/or families
- Promote your program (i.e. with a display board and/or brochures, etc...)
- Have at least one person from the organization "man" the booth during the event
- Have an interactive activity that families can participate in while visiting your table (i.e. make a craft, Guitar Hero, etc...)
- Be responsible for set-up and clean-up of your area on the day of the event
- Pay a non-refundable fee of \$35

### Vendors cannot:

Vendor must not:

- Take any registrations at the event (i.e. sports organization registration)
- Sell any items at the event

First preference for table rental will be given to non-profit groups or organizations that provide a program or service for families. A trade fair will be held during the Rodeo and we reserve the right to refer your application to this venue if not a fit for the Leduc Regional Family Fun Fair.

Registrations will be taken on a first-come-first-serve basis and must meet the previously stated criteria.

## REGISTRATION DEADLINE: May 15, 2015

DATE: Friday, May 29, 2015

TIME:	2:45 to 3:45 p.m.	Set-up
	4:30 to 8:30 p.m.	Fair hours
	8:30 to 9:30 p.m.	Take down

LOCATION: Leduc Recreation Centre (curling rink)

COST: \$35 per vendor \*Make cheque payable to Leduc County\*

\*\*Those agencies that wish to join the Family Fun Fair committee will not be required to pay the table rental fee. Contact Loretta Hannah at 780-955-4599 or [loretta@leduc-county.com](mailto:loretta@leduc-county.com) to find out the date of our next meeting.

Registration form:

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Group / Organization:  Contact Person:

Address:

Phone:  Email:

Description of program or service:

Our interactive activity will be:

\* Option #1:

\* Option #2:

Any additional needs to conduct activity:

\* Each group must have a unique activity. You will be contacted if your first choice is already taken.  
 Also, please note that there are limited electrical outlets available. The 2015 theme is Family Plus Play Equals Fun.

**Fair Fees:**

# of Tables requested \_\_\_\_\_ at \$35 / per vendor  
 (limit of 2 tables per vendor)

TOTAL: \_\_\_\$35\_\_\_ (cheque made to Leduc County)

In the event that tables sell out, priority will be given to non-profit agencies.

Return this form, along with your payment to:

Leduc County FCSS  
 Suite 101, 1101 - 5th Street  
 Nisku, Alberta T9E 2X3

or fax: 780-955-4765  
 or email: [jdumont@leduc-county.com](mailto:jdumont@leduc-county.com)

\* Payment must be received at time of registration to secure a table rental

I understand and accept all responsibility for displays, brochures and all promotional material displayed at the Family Fun Fair. I agree to the stated requirements to attend and participate in this event.

\_\_\_\_\_  
 Group / Organization Signature

\_\_\_\_\_  
 Date

The personal information on this form is being collected for the sole purpose of registering organizations for the Leduc Regional Family Fun Fair and for future correspondence relating to similar events, under the Authority of the Freedom of Information and Protection of Privacy Act Section 33. Questions regarding the collection of this information can be directed to Leduc Regional Parent Link at 780-979-2386 or Leduc County FCSS at 780-979-2385 or Suite 101, 1101-5th Street, Nisku, Alberta, T9E 2X3.